

THE BYLAWS OF THE REED O. DINGMAN SOCIETY

ARTICLE I NAME

The name of this Society shall be the Reed O. Dingman Society.

ARTICLE II PURPOSE

The purpose of this Society is to perfect the Art of Plastic Surgery by sharing knowledge among its colleagues.

ARTICLE III MEMBERSHIP AND DUES

1. Membership in this Society is a privilege rather than a right. Members shall recognize and comply with the Principles of Medical Ethics of the American Medical Association, and the Code of Ethics of the American Society of Plastic and Reconstructive Surgeons.

2. Classes of Members. The Society will consist of several classes of members as follows;

2-a. Active Members shall be:

2-a-1 Plastic Surgeons originally appointed by Reed O. Dingman or William C. Grabb, trained through the University of Michigan Plastic Surgery residency Program, certified by the American Board of Plastic Surgery, or Board Eligible. These surgeons are automatic members of the Society and do not require a candidate period nor vote of acceptance.

2-a-2 Plastic Surgeons trained through the appointed University of Michigan Plastic Surgery Residency Program, appointed by successors to Dr. Dingman and Dr Grabb, certified by the American Board of Plastic Surgery, or Board eligible. To attain active membership these surgeons shall require nomination by an existing active member and approval by three-quarters of the voting members either at an official meeting of the Society or by mail ballot of the voting membership.

2-a-3. Board certified plastic surgeons, not graduates of the University of Michigan Residency in Plastic Surgery, who have a special importance to, or affiliation with, Dr. Dingman, the University of Michigan Plastic Surgery Training Program, or to members of the

Reed. O. Dingman Society. To attain candidate membership, these surgeons shall require nomination by an existing active member and 3/4 affirmative vote of the Society. After a two year candidate membership the applicant may become an active member upon nomination by an active member and approval by 3/4 affirmative vote of the Society.

2-a-4 Corresponding members shall be members who otherwise meet all qualifications for active membership but who live in countries other than the United States and Canada. These members shall have all privileges and duties of active membership excepting that their payment of dues shall be voluntary rather than required, so that payment of dues shall not be a requirement for membership.

2-b. Emeritus members shall be former active members of the Society who no longer actively practice plastic surgery. Such members shall have no dues or attendance requirements.

2-c Candidate members shall be:

2-c-1 Residents in training in the University of Michigan Section of Plastic Surgery.

2-c-2 Board Certified applicants approved as candidate members under 2-a-3 above.

2-d Honorary members shall be outstanding medical colleagues whom the Society wishes to honor for their contributions to the art and science of surgery. Nomination by an active member and unanimous vote of the active membership shall be required for honorary membership.

2-e Affiliate members shall be non- physicians who have a special interest in, or have made a special contribution to, plastic surgery or the Society, whom the Society wishes to honor. Nomination by an active member and unanimous vote of the active membership shall be required for the affiliate membership.

3. Maintenance of membership shall be contingent upon paying required dues and assessments.

4. Only active, corresponding, or emeritus members shall have the right to vote, hold offices, or serve on committees of the Society.

5. Dues:

The Executive Committee shall fix the annual dues. Each member will then receive a statement of those dues. The Executive Committee may levy such additional assessments for current expenses or special purposes as deemed necessary.

ARTICLE IV OFFICES

The elected officers of this Society shall be president, president-elect, secretary-treasurer, and a member-at-large.

1. All officers shall be active members of the Society, except as specifically noted.
2. Duties:
 - 2-a The president shall preside at the meetings of the Society, coordinate the activities of the Society through the Executive Committee, be an ex-officio member of all standing committees, appoint such committees as are necessary to the functioning of the Society, and assume such other duties of an executive officer of a Society.
 - 2-b. The President-elect shall be a member of the Executive Committee, shall assume the duties of the president in his absence and shall assume the office of the president in the next term.
 - 2-c. The secretary-treasurer shall collect, disburse and account for the funds of the Society, shall keep records of the Society, and conduct the correspondence of the Society, and shall be a member of the Executive Committee.
 - 2-d. The member-at-large shall serve on the Executive Committee and shall fulfill such other duties as requested by the president.
3. Terms of office shall be from one meeting of the Society until the next meeting, and of at least one calendar year in length.
4. Vacancies in office occurring between meetings of the Society will be filled by the president with the concurrence of the Executive Committee, and these terms of office shall be until the next meeting of the Society. If the presidency becomes vacant, the president-elect shall assume that office until the next meeting.
5. Elections shall take place at the regular meetings of the Society, and shall be by a majority of those present and voting.
6. Non-elected officers shall include a Historian and an Executive-Secretary.

6-a Non-elected officers need not be active members of the Society

6-b The Executive-Secretary shall receive a stipend in addition to reimbursement for expenses.

6-c Duties:

6-c-1 The duties of the Historian shall be to compile and keep the history of the society.

6-c-2 The duties of the Executive-Secretary shall be to aid the officers in conducting routine business of the Society and in communicating with the membership.

ARTICLE V MEETINGS

Meetings shall be held to conduct the business of the Society on a regular basis. All business of the Society may be conducted at any formally called meeting, and those members present shall constitute a quorum.

ARTICLE VI COMMITTEES

Committees shall be organized to conduct specific business of the Society, beyond the normal scope and duties of the officers.

1. Standing committee chairman shall be appointed by the president, with additional members serving at the request of the chairman of the committee.

2. Standing committees shall include:

2-a The Membership Committee which shall define membership and make recommendations to the Executive Committee and the Society in regard to membership specific individuals.

2-b The Development Committee shall enumerate possible fund raising activities of the Society and develop plans for use of these funds.

2-c The Program Committee shall plan the current activities of the meetings of the Society.

2-d The Executive Committee shall consist of the president, president-elect, secretary-treasurer, and member-at-large and shall conduct the business of the Society in the interval between meetings. The Executive Committee may ask members and committee chairman to assist as

required. Dr. Reed O. Dingman is considered a permanent voting member of the Executive Committee, in addition to those other members listed previously.

2-e The Bylaws Committee shall consist of the president, secretary-treasurer and such other members as may be appointed, who shall review or recommend changes in the bylaws as required.

2-e-1 Any member may submit requests for changes in the bylaws.

2-e-2 Request for changes in the bylaws must be in writing, and in sufficient time to be considered according to Article X.

2-f The Ethics and Judiciary Committee shall consist of the member or members-at-large and such other members as appointed by the president.

2-g Additional committees may be created and appointed by the president for specific purposes as the need arises.

ARTICLE VII DISSOLUTION OF THE SOCIETY

In the event that the Society disbands, any remaining funds in Society accounts shall be donated to the Section of Plastic Surgery at the University of Michigan as a gift to go toward a Professorship. This shall be done after all outstanding accounts owed are settled.

ARTICLE VIII DISCIPLINARY PROCEDURES

Disciplinary procedures in the form of censure, suspension, or expulsion shall not be taken lightly, but shall be guided by the recorded purpose of the Society (Article II) and by the qualification for membership, (Article III).

1. Any alleged cause to discipline of a member by the Society must be based specifically on one of the following grounds, or the complaint against a member shall not be considered for investigation.

1-a. Expulsion from membership in the ASPS, appropriate state medical association, or county medical society (although membership in these societies are not a prerequisite for membership in this Society). Revocation of certification by the American Board of Plastic and Reconstructive Surgery.

1-b Revocation or suspension of a license to practice medicine.

1-c Conviction in a court of law of a felony or an offense involving moral turpitude.

1-d Failure to abide by the bylaws of this Society.

2. The Ethics and Judiciary Committee shall be the first to investigate any alleged cause for discipline, as provided in VII-1.

2-a The request for this investigation may come from any active member.

2-b And shall be received in writing by the Committee.

2-c The Ethics and Judiciary Committee shall make a detailed evaluation, and if after this evaluation, the Committee determines that the alleged cause for discipline warrants referral to the Executive Committee for its consideration, shall;

2-c-1 Prepare a written report, listing the accusations, the names of the accusers, and all other pertinent information.

2-c-2 Send the copy of the report to the Executive Committee.

2-c-3 And send one copy by certified mail to the member in question, with return receipt requested.

3. The Executive Committee, upon receipt of the report from the Judicial and Ethics Committee, shall within 45 days, hold a hearing:

3-a At this hearing, the named member may defend himself in any way he reasonably chooses, including presentation of documents, witnesses, Society member speaking in his behalf, or by an attorney at law who will present his case, at his expense before the Committee.

3-b If the member in question fails to appear at the hearing, the Executive Committee may act on the matter based on the evidence before it.

3-c If the Committee finds insufficient evidence at the hearing to uphold the complaint, the decision of the Executive Committee shall be final.

3-d If the Committee recommends censure or suspension for a specified period of time, or expulsion from the membership, the Committee shall

forward a written report to the President setting forth all particulars, as well as the Committee's recommendation.

3-e-1 If the member accepts this recommendation, the procedure to be followed shall be as provided in 3-f.

3-e-2 If the members do not accept this recommendation, the president shall then cause this report to be mailed to all active members, at least twenty days prior to the next scheduled Society meeting.

3-e-2a At this meeting, the report shall be read aloud to the Society.

3-e-2b The accused shall be allowed ten minutes for a presentation.

3-e-2c The Society shall then be allowed a reasonable time for further discussion.

3-e-2d Following discussion, the Society shall be asked to vote to accept the recommendation of the Executive Committee.

3-e-2d-1 The vote shall be by secret ballot.

3-e-2d-2 A 2/3 vote shall be necessary to censure or suspend.

3-e-2d-3 A 3/4 vote shall be necessary to expel.

3-f If the member is disciplined by the Society, a copy of the written report that was sent by the Executive Committee to the President, as well as the date of the disciplinary action by the Society, and a brief letter of explanation shall be promptly sent to the Executive Officers of the ASPS by the President, so that the ASPS shall be informed of the disciplinary action and can act according to the bylaws of the Society.

3-g The member agrees to accept the decision of this Society as final.

3-h Impeachment of an officer, delegate or committee chairman:

An officer, delegate or committee chairman can be removed from office, on the grounds of malfeasance, or neglect of duty, by the Society rescinding the election of the accused, in accordance with the parliamentary authority of this Society.

**ARTICLE IX
RULES AND REGULATIONS**

The Society shall adopt rules and regulations as necessary to implement general principles in the bylaws.

1. Rules and regulations shall set specified standards, and shall, as a result be used by the Society in evaluation individual performances and compliance to the general principles in the bylaws.
2. They shall be adopted by a majority vote at any regular meeting of the Society without previous notice.
3. They shall be suspended or permanently rescinded by a 2/3 vote, if such action is not otherwise in conflict with the bylaws, and is in accordance with the parliamentary authority of this Society.

**ARTICLE X
PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Society may adopt.

**ARTICLE XI
AMENDMENT OF THE BYLAWS**

These bylaws may be amended at any regular meeting of the Society by a 2/3 vote provided that:

1. The proposed amendment was distributed in writing to the membership of the Society at least 30 days prior to the meeting.
2. Nothing else in these bylaws shall be construed to permit any other manner for changing or suspending these bylaws.
3. All accepted amendments shall be directly incorporated into the bylaws.